



### **Policy for hire of the Beach Chalet**

Springhead School have purchased the hire of a chalet until March 2026 and we would like to be able to share this with you – our staff team and our families. Detailed below are the terms and conditions from Springhead School, followed by the North Bay Beach Chalets Rules and regulations. By booking a session with the use of the chalet, you are agreeing to all the below.

1. Our hired chalet is available to members of staff and families of Springhead School
2. The person collecting the key must be responsible for the chalet and must be on site with their family.
3. Keys must be collected and returned from your designated pick up and drop off point. This will either be the Café or school itself. You must not pass the key directly onto someone else without permission from the office or the Headteacher.
4. Bookings can be made through the school office or admin email. If you need to cancel your booking, please phone the school office or email [admin@springhead.n-yorks.sch.uk](mailto:admin@springhead.n-yorks.sch.uk)
5. If you wish to make a donation towards the school for use of the chalet, these can be given to the school office (do not leave in the chalet).
6. Please do not have a chalet key cut.
7. The chalet is a shared space, and the resources there have been provided by school.
8. Breakages and damage must be reported to the school office.
9. Please ensure that all rubbish is removed, and the chalet left in a clean and tidy condition ready for the next person.
10. Whilst we understand it is a public space, the chalet is a representation and extension of our school during the time we have it on hire and is used by both the children/young people, staff and our families. We therefore request that there is no drinking alcohol, smoking or vaping in or outside the chalet in line with our Safeguarding policies and procedures.
11. Finally enjoy your time there we are so lucky to have such a lovely space as part of our school community this year and to share this with you.

## **North Bay Beach Chalets Scarborough**

### **Rules and Regulations for Long Lease Holders**

#### **Hours of Use**

1. The chalet can be used between the hours of 07.00 am and 10.30 pm. Usage outside of those times will trigger the site security systems. Use outside of these hours is strictly not permitted.

#### **Access**

- 2.1 Car access is available along the Promenade for drop off between 08.00 and 10.00 am and for pick up between 17.00 and 18.00 pm. The maximum stay is 15 minutes.
- 2.2 The Promenade is patrolled by local authority traffic wardens and fines can be issued.
- 2.3 Access to your chalet can be denied during storms, emergencies and during Pandemics etc.
- 2.4 The barrier to the Promenade will be shut between pick up and drop off times.

#### **Use**

- 3.1 The chalet is to be used for recreation shelter or personal comfort only.
- 3.2 The chalet cannot be used for any trade business or advertising.
- 3.3 There is a limit to the numbers that can share a chalet, and users must not obstruct access to other chalets.
- 3.4 Users are not to encroach beyond the space allocated. No signs are permitted.

#### **Children**

- 4 All children under the age of 16 must be accompanied by an adult.

#### **Refuse**

- 5 All refuse and litter must be disposed of in the bins provided.

#### **Dogs**

- 6.1 Dogs are permitted to a maximum of 2 per chalet.
- 6.2 Permission will be withdrawn for dogs that become a nuisance or that block access in any way.
- 6.3 Waste must be deposited in the bins provided and the dogs must be kept under control.

#### **Glass**

- 7 No glass is allowed outside the chalet. Please use plastic containers only.

#### **Barbecues**

- 8.1 Barbecues are permitted with charcoal or gas.
- 8.2 Wood burning or open pit fires are strictly prohibited and would prejudice the owner's insurance policy.

#### **Toilets**

- 9 Public toilets are available at the Beach Management Centre.

#### **Insurance**

- 10.1 The owner insures the chalet structure but not the contents of the chalet.
- 10.2 The lease holder must ensure they do not breach any terms of the insurance policy that may prejudice any claim.